

LIBERTY COUNTY CENTRAL APPRAISAL DISTRICT

Minutes of the Regular Meeting of the Liberty County Central Appraisal District Board of Directors held December 14, 2017.

After establishing a quorum was present, Chairman Wadzeck called the meeting to order at 9:31 a.m. with the following Directors present:

Larry Wadzeck
Billy Yarbrough
Richard Brown

John J. Hebert
Bob Edwards

Director Bobby Ray Coats was not in attendance for the meeting.

Director Edwards led the audience in the pledge of Allegiance to the United States and Texas flags which were recited by the Directors and staff. Director Hebert led the audience in prayer.

Chairman Wadzeck requested the Directors to review the minutes of the November 2017 meeting. A motion was made by Director Hebert and seconded by Director Yarbrough to approve the minutes for November meeting. The motion was approved unanimously of voting members.

The Board recognized the employee of the month, Joyce Muskwinsky.

Chief Lana McCarty presented to the Directors the comments from taxpayers. Director Hebert motioned to approve communications, seconded by Director Coats. The motion was approved unanimously of voting members.

Under new business, Director Hebert motioned to approve Resolution #213, seconded by Director Yarbrough. The motion was approved unanimously of voting members

Chief McCarty informed the Board the members serving on the Board next year will be Bobby Ray Coats, John Hebert Jr., Larry Wadzeck and Billy Yarbrough, as well as Mark Sjolander.

Chief McCarty informs the Board that due to resignation of Kenneth Riggs and Renee DiSabatino, we sent for nominations for their replacements, and they are Michelle Carr and Bernie Brown.

Chief McCarty states that we received 2 proposals for the CAD building remodel. One from Southpaw and one from Arnold Builder's. Chief McCarty and Assistant Chief Lambright answered questions from Directors concerning each companies bid. Director Yarbrough motions to approve and use Southpaw for the District's 2018 remodel of the CAD building, seconded by Director Edwards. The motion was approved unanimously of voting members.

Chief McCarty discusses the companies, Pelco, Arnold, and Southpaw, and their proposals for the roof. After questions from the Directors to Chief McCarty, Director Yarbrough motioned to accept the Chief's recommendation to use Pelco and seconded by Director Hebert. The motion was approved unanimously of voting members.

Director Hebert motioned to adopt the Board of Directors Policy Book in its entirety with the addition of the new policy, seconded by Director Edwards. The motion was approved unanimously of voting members.

Under Chief Appraiser's Reports and recommendations, Chief Lana McCarty presented the financial report and disbursements for November 2017. Chairman Wadzeck called for a motion to approve the financial report and disbursements. The motion was made by Director Hebert and seconded by Director Yarbrough. The motion was approved unanimously of voting members.

Director Edwards motioned to accept the 25.25 changes to the certified appraisal roll (#291), seconded by Director Yarbrough. The motion was approved unanimously of voting members.

There were not any taxing unit requests for waiver of penalty & interest on taxing unit quarterly assessment.

Under the Chief Appraiser's report on the operation of the District, Chief Lana McCarty presented the monthly activity report to the Board. We are doing well in appraisal, permits, and check backs. We just sent over 65 exemption postcards. We are seeing a lot of paperwork coming in.

The Board convened into executive session at 10:15 am., as authorized by the Texas government code section 551.071 (1)(a)(b)), consultation with attorney's for the discussion of pending lawsuit for Artesian Lakes, and 551.074 (a).

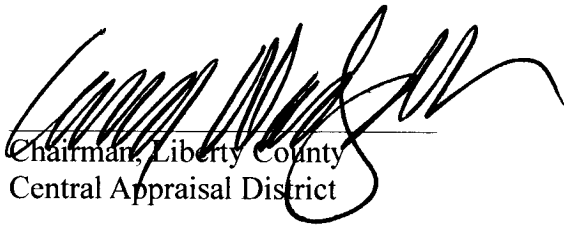
The Board reconvened at 10:40 am, as authorized by the Texas Government code section 551.012. Director Yarbrough motioned to postpone the Chief Appraiser's evaluation until the January 2018 meeting, seconded by Director Edwards. The motion was approved unanimously of voting members.

Director Edwards gave a good-bye speech to the Board since it his last meeting for him.

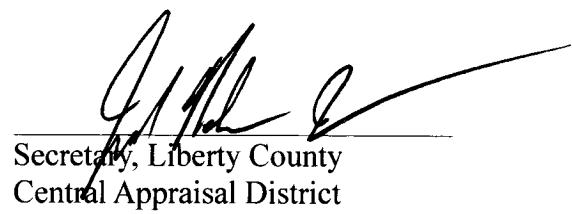
There was not any old business to report.

A motion was made by Director Hebert and seconded by Director Yarbrough to adjourn the meeting. The motion was approved unanimously of voting members and the meeting adjourned at 10:43 am.

Approved, this the _____ day of January, 2018.



Chairman, Liberty County
Central Appraisal District



Secretary, Liberty County
Central Appraisal District