

**LIBERTY COUNTY CENTRAL APPRAISAL DISTRICT**

MINUTES OF THE MAY 25, 2017, REGULAR MEETING OF THE LIBERTY COUNTY CENTRAL APPRAISAL DISTRICT BOARD OF DIRECTORS AT 2030 SAM HOUSTON ST., LIBERTY, TEXAS

AFTER ESTABLISHING A QUORUM WAS PRESENT, CHAIRMAN WADZECK CALLED THE MEETING TO ORDER AT 9:30 AM WITH THE FOLLOWING DIRECTORS PRESENT:

LARRY WADZECK  
BILLY YARBROUGH  
BOBBY RAY COATS  
JOHN HEBERT JR.  
BOB EDWARDS

THE FOLLOWING DIRECTOR WAS NOT PRESENT: RICHARD BROWN

NO CITIZENS WERE IN ATTENDANCE FOR THE MEETING.

DIRECTOR YARBROUGH LED THE AUDIENCE IN PRAYER AND DIRECTOR EDWARDS LED IN PLEDGE OF ALLEGIANCE TO THE UNITED STATES AND TEXAS FLAGS WHICH WERE RECITED BY THE DIRECTORS AND STAFF.

CHAIRMAN WADZECK REQUESTED THE DIRECTORS TO REVIEW THE MINUTES OF THE APRIL 2017 MEETING. A MOTION WAS MADE BY DIRECTOR COATS AND SECONDED BY DIRECTOR YARBROUGH TO APPROVE THE MINUTES FOR APRIL MEETING. THE MOTION WAS APPROVED UNANIMOUSLY OF VOTING MEMBERS.

CHIEF LANA MCCARTY PRESENTED TO THE DIRECTORS THE COMMENTS FROM TAXPAYERS.

UNDER NEW BUSINESS, DIRECTOR EDWARDS MADE A MOTION TO APPROVE RESOLUTION #205, AUTHORIZATION TO MAINTAIN TCDRS PLAN PROVISIONS, AND A SECOND BY DIRECTOR YARBROUGH. THE MOTION WAS APPROVED UNANIMOUSLY OF VOTING MEMBERS.

THE BOARD RECOGNIZED THE EMPLOYEE OF THE MONTH, KAREN KRNAVEK.

DIRECTOR YARBROUGH MOTIONED TO APPROVE RESOLUTION #206, THE DISTRICTS RECORDS MANAGEMENT PROGRAM AND A SECOND BY DIRECTOR COATS. THE MOTION WAS APPROVED UNANIMOUSLY OF VOTING MEMBERS.

DIRECTOR HEBERT MOTIONED TO APPROVE RESOLUTION #207, AUTHORIZATION FOR THE DISTRICTS CHECKS AND PAYMENTS, SECONDED BY DIRECTOR YARBROUGH. THE MOTION WAS APPROVED UNANIMOUSLY OF VOTING MEMBERS.

CHIEF LANA MCCARTY PRESENTED THE BOARD POLICY MANUAL TO THE BOARD. AFTER EXPLANATION OF THE CHANGES, DIRECTOR HEBERT MOTIONED TO APPROVE POLICY MANUAL WITH ALL REVISIONS AND A SECOND BY DIRECTOR COATS. THE MOTION WAS APPROVED UNANIMOUSLY OF VOTING MEMBERS.

CHIEF LANA MCCARTY HANDS THE 911 MAINTENANCE CONTRACT TO THE BOARD. AFTER DISCUSSION, DIRECTOR EDWARDS MADE A MOTION TO APPROVE SAID CONTRACT WITH LIBERTY COUNTY AND A SECOND BY DIRECTOR HEBERT. THE MOTION WAS APPROVED UNANIMOUSLY OF VOTING MEMBERS. CHAIRMAN WADZECK THANKS CHIEF MCCARTY FOR MEETING WITH THE COUNTY CONCERNING THE CONTRACT.

UNDER CHIEF APPRAISER'S REPORTS AND RECOMMENDATIONS, CHIEF LANA MCCARTY PRESENTED THE FINANCIAL REPORT AND DISBURSEMENTS FOR APRIL 2017. CHAIRMAN WADZECK CALLED FOR A MOTION TO APPROVE THE FINANCIAL REPORT AND DISBURSEMENTS. THE MOTION WAS MADE BY DIRECTOR EDWARDS AND SECONDED BY DIRECTOR HEBERT. THE MOTION WAS APPROVED UNANIMOUSLY OF VOTING MEMBERS.

THERE WERE NOT ANY TAXING UNIT REQUESTS FOR WAIVER OF PENALTY AND INTEREST.

UNDER THE CHIEF APPRAISER'S REPORT ON THE OPERATION OF THE DISTRICT, CHIEF LANA MCCARTY PRESENTED THE MONTHLY ACTIVITY REPORT TO THE BOARD. THE APPRAISALS, PERMITS & CHECKBACKS YTD 6,890. COMPLETED THIS MONTH ARE OWNERSHIP CHANGES 1,184, ADDRESS CHANGES 1,164, HOMESTEAD APPLICATIONS 226. MONTHLY TOTAL FOR CUSTOMERS AT THE DAYTON OFFICE 74 AND PHONE CALLS 144. THE CLEVELAND OFFICE MONTHLY CUSTOMERS 228 AND PHONE CALLS 180.

CHIEF LANA MCCARTY ALSO DISCUSSED MATTERS RELATED TO THE DISTRICT FOR THE MONTH: PRELIMINARY VALUES HAD BEEN SUBMITTED AND SHE WILL BE DELIVERING THEM LATER TODAY, APPRAISAL RECORDS HAD BEEN TURNED OVER TO THE APPRAISAL REVIEW BOARD. ANNUAL SURVEY, INFORMALS AND HEARINGS HAVE BEGUN. WE ALSO NEEDED TO HIRE A NEW TRANSLATOR SINCE YOLANDA TREVIZO WAS NOT AVAILABLE THIS YEAR. BUDGET COMMITTEE WENT WELL.

THE BOARD CONVENED INTO EXECUTIVE SESSION AT 10:17 AM, AS AUTHORIZED BY THE

TEXAS GOVERNMENT CODE SECTION 551.074, PERSONNEL MATTERS.

THE BOARD RECONVENED INTO OPEN SESSION AT 10:44 AM. MOTION BY DIRECTOR HEBERT AND SECONDED BY DIRECTOR EDWARDS TO AUTHORIZE CHIEF MCCARTY TO USE BOHREER & ZUCKER LLP, AN HR ATTORNEY, IF SHE DEEMS IT NECESSARY, TO GIVE OUR CHAIRMAN AUTHORIZATION TO SIGN AGREEMENT TO UTILIZE SAID SERVICES. THE MOTION WAS APPROVED UNANIMOUSLY OF VOTING MEMBERS.

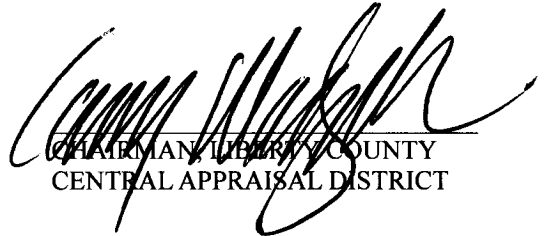
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A MOTION WAS MADE BY DIRECTOR HEBERT AND SECONDED BY DIRECTOR COATS TO ADJOURN THE MEETING. THE MOTION WAS APPROVED UNANIMOUSLY OF VOTING MEMBERS AND THE MEETING ADJOURNED AT 10:45 AM.

APPROVED, THIS THE 22nd DAY OF JUNE ~~22~~, 2017



SECRETARY, LIBERTY COUNTY  
CENTRAL APPRAISAL DISTRICT



CHAIRMAN, LIBERTY COUNTY  
CENTRAL APPRAISAL DISTRICT