

 **LIBERTY COUNTY CENTRAL APPRAISAL DISTRICT** 

Minutes of the Regular Meeting of the Liberty County Central Appraisal District Board of Directors held November 16, 2017.

After establishing a quorum was present, Chairman Wadzeck called the meeting to order at 10:30 a.m. with the following Directors present:

Larry Wadzeck  
John J. Hebert  
Bob Edwards

Bobby Ray Coats  
Billy Yarbrough  
Richard Brown

Jaime Carter and Jim Hall were in attendance for the meeting.

Director Coats led the audience in the pledge of Allegiance to the United States and Texas flags which were recited by the Directors and staff. Director Yarbrough led the audience in prayer.

Chairman Wadzeck announced that the Board was going to skip to item X. The Board convened into executive session at 10:33 am. as authorized by the Texas government code section 551.071 (1)(a)(b)), consultation with attorney's for the discussion of pending lawsuit for Artesian Lakes, and 551.074 (a), personnel matters.

The Board reconvened at 11:28 am., as authorized by the Texas Government code section 551.012. Director Hebert motions to retain Jaime Carter, as one of the lawyers in the Artesian Lakes lawsuit, seconded by Director Yarbrough. The motion was passed unanimously of voting members.

Chairman Wadzeck requested the Directors to review the minutes of the October 2017 meeting. A motion was made by Director Edwards and seconded by Director Yarbrough to approve the minutes for October meeting. The motion was approved unanimously of voting members.

The Board recognized the employee of the month, Becky Fisher.

Chief Lana McCarty presented to the Directors the comments from taxpayers. Director Hebert motioned to approve communications, seconded by Director Coats. The motion was approved unanimously of voting members.

Under new business, Chief McCarty recommends to continue the relationship with Hall Rader Insurance and introduces Jim Hall to speak and answer questions. Chief McCarty states that based on the information from the renewal and the new buy up plan that the district should save approximately \$45,000 and recommends that we use Hall Rader and the plans for the District's new Health Insurance Plan for 2018. Director Hebert motioned to accept Mr. Hall's plans of S662CHC G652CHC, P621CHC as the District's 2018 Health Insurance, seconded by Director Coats. The motion was approved unanimously of voting members.

Chief McCarty states that for the depository bids, we have 3 different ones. Texas First Bank with .40 interest, First Liberty with .50 interest, and Prosperity with .75 interest. Chief McCarty recommends continuing our relationship with Prosperity Bank. Director Edwards motioned to approve Prosperity Bank as the District's Bank Depository for the years 2018 and 2019, seconded by Director Yarbrough. The motion was approved unanimously of voting members.

Chief McCarty states that we received 2 bids for the CAD building remodel. One from First Liberty National Bank for 60 or 72 month, extended a longer term with proposed rate of 3.256 with standard loan details and Prosperity Bank's bid with a rate of 2.999 very similar and recommends that we stay with Prosperity Bank. Director Yarbrough motions to approve and use Prosperity Bank for financing of the District's 2018 remodel of the CAD building, seconded by Director Coats. The motion was approved unanimously of voting members.

Under Chief Appraiser's Reports and recommendations, Chief Lana McCarty presented the financial report and disbursements for October 2017. Chairman Wadzeck called for a motion to approve the financial report and disbursements. The motion was made by Director Coats and seconded by Director Hebert. The motion was approved unanimously of voting members.

There were not any 25.25 changes to the certified appraisal roll.

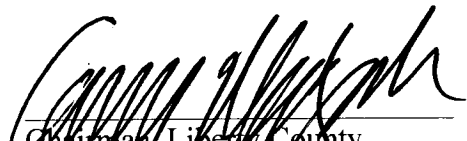
There were not any taxing unit requests for waiver of penalty & interest on taxing unit quarterly assessment.


Under the Chief Appraiser's report on the operation of the District, Chief Lana McCarty presented the monthly activity report to the Board. We are doing well in appraisal, permits, and check backs in Plum Grove. We are currently working on our checkbacks. We are seeing a lot of paperwork coming in. One more thing that I would like to inform you is that we have already paid the second half of those fees of \$15,270. I do want to discuss how the Board feels about looking at other companies for our property insurance. She informs the Board of our insurance dispute with our current insurance company for our \$26,000 phone system claim. The Board members had no issues with her doing so. Chief McCarty informed the Board that we are going to be purchasing a new GIS license with a one-time fee of \$6,000 and an annual maintenance fee of \$1200 for the new 911 employee which is accounted for in the money that the County is contributing. Also, the other half of our fund balance from last year's fund balance of \$15,270 and made a payment by draft to our IPAD principal, which is compliance with our policy, made on August 18 2017.

There was not any old business to report.

A motion was made by Director Yarbrough and seconded by Director Coats to adjourn the meeting. The motion was approved unanimously of voting members and the meeting adjourned at 11:53 am.

Approved, this the 14th day of December, 2017.

  
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Chairman, Liberty County  
Central Appraisal District

  
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Secretary, Liberty County  
Central Appraisal District