

LIBERTY COUNTY CENTRAL APPRAISAL DISTRICT

Minutes of the Regular Meeting of the Liberty County Central Appraisal District Board of Directors held January 25, 2018.

Statement of compliance with HB490 Section 1 and Section 6.035 of the State Property Tax Code was signed by all Directors and the Oath of Office was administered by Laurie Ramirez.

The Directors began the process of election of officers with several motions. Director Yarbrough made motion to keep Larry Wadzeck as Chairman and John Hebert as Secretary, seconded by Director Coats. The motion was approved unanimously of voting members. Director Coats motioned for Billy Yarbrough as Vice-Chairman, seconded by Director Hebert. The motion was approved unanimously of voting members.

After establishing a quorum was present, Chairman Wadzeck called the meeting to order at 9:33 a.m. with the following Directors present:

Larry Wadzeck  
Billy Yarbrough  
Bobby Ray Coats

John J. Hebert  
Mark Sjolander  
Richard Brown

David Taylor from the Dayton News, and Bob Edwards were in attendance for the meeting.

Director Coats led the audience in the pledge of Allegiance to the United States and Texas flags which were recited by the Directors and staff. Director Yarbrough led the audience in prayer.

Chairman Wadzeck requested the Directors to review the minutes of the December 2017 meeting. A motion was made by Director Coats and seconded by Director Hebert to approve the minutes for December meeting. The motion was approved unanimously of voting members.

The Board recognized the employee of the month, Connie Lehan.

Chief Lana McCarty presented to the Directors the comments from taxpayers.

Under new business, Chief McCarty presented Resolution #213 to Bob Edwards for his service and dedication to the Appraisal District Board of Directors.

Presentation of awards for Team Player of the Year to Kathleen Sousa, and Employee of the Year to Joli Sellers.

After discussion, a motion was made by Director Coats, to appoint officers for the Appraisal Review Board for 2018, under Resolution # 214. Horace "Chip" Green as Chairman, Lester Wisegerber as Vice-Chairman, and Connie Campbell as Secretary, seconded by Director Hebert. The motion was approved unanimously of voting members.

After discussion, a motion was made by Director Yarbrough and seconded by Director Hebert to approve Resolution # 215, to appoint Erika Mills, Alma Lopez-Trevizo and Yolanda Trevizo as Spanish speaking translators and Melissa Starr as the Sign Language interpreter, if needed, for the office or the Appraisal Review Board per Policy # 110. The motion was approved unanimously of voting members.

Chief McCarty addressed the local government officer conflicts disclosure statement and the requirements of the Directors to complete the form if any situations arise. All Directors completed the necessary forms.

Director Hebert made a motion that the Board approve by Resolution #216, the requirements and authorization for the signature of general fund and payroll fund checks, seconded by Director Yarbrough. The motion was approved unanimously of voting members.

After discussion, a motion was made by Director Hebert and seconded by Director Sjolander declaring the fixtures/equipment as salvage and authorizing the Chief Appraiser to dispose of the items. The motion was approved unanimously of voting members.

After discussion, a motion was made by Director Sjolander giving authority to Chief McCarty to find another ARB member and seconded by Director Coats. The motion was approved unanimously of voting members.

Under Chief Appraiser's Reports and recommendations, Chief Lana McCarty presented the financial report and disbursements for December 2017. Chairman Wadzeck called for a motion to approve the financial report and disbursements. The motion was made by Director Hebert and seconded by Director Coats. The motion was approved unanimously of voting members.

Director Hebert motioned to accept the 25.25 changes to the certified appraisal roll (#297), seconded by Director Yarbrough. The motion was approved unanimously of voting members.

There were not any taxing unit requests for waiver of penalty & interest on taxing unit quarterly assessment.

Under the Chief Appraiser's report on the operation of the District, Chief Lana McCarty presented the year end activity report to the Board. We did over 22,550 in appraisal, permits, and check backs. We have done 3673 building permits, over 14,000 ownership changes, over 12,000 address changes, over 1500 homestead applications, personal property rendition 3100. Dayton office has been really steady. Cleveland activity has been climbing. The website activity has increased as well.

Chief McCarty informs the Board that we anticipate to be in the Cleveland office sometime in the next week. There was discussion from the Board concerning the internet for the Cleveland office.

The Board convened into executive session at 10:23 am., as authorized by the Texas government code section 551.071 (1)(a)(b)), consultation with attorney's for the discussion of pending lawsuit for Artesian Lakes, and settlement for Praxair and possible settlement with Wal-Mart and 551.074 (a), personnel matters, Chief Appraiser Evaluation.


The Board reconvened at 11:25 am, as authorized by the Texas Government code section 551.012. Director Yarbrough motioned to settle both the Praxair and Wal-Mart, seconded by Director Sjolander. The motion was approved unanimously of voting members.

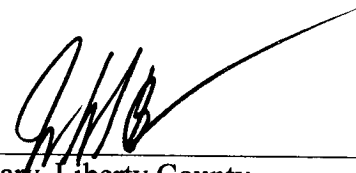
Director Yarbrough motioned to extend Chief McCarty another year, seconded by Director Sjolander. Chairman Wadzeck stated his appreciation to Chief McCarty on the job that she has done the past year. The motion was approved unanimously of voting members.

There was not any old business to report.

A motion was made by Director Hebert and seconded by Director Yarbrough to adjourn the meeting. The motion was approved unanimously of voting members and the meeting adjourned at 11:27 am.

Approved, this the 22<sup>nd</sup> day of February, 2018.

  
Chairman, Liberty County  
Central Appraisal District

  
Secretary, Liberty County  
Central Appraisal District