

LIBERTY COUNTY CENTRAL APPRAISAL DISTRICT

Minutes of the Regular Meeting of the Liberty County Central Appraisal District Board of Directors held August 22, 2019.

After establishing a quorum was present, Chairman Coats called the meeting to order at 9:33 a.m. with the following Directors present:

Bobby Ray Coats
John Hebert Jr.
Richard Brown

Josh Day
Mark Sjolander
Billy Yarbrough

There were not any patrons in attendance for the meeting.

Director Hebert Jr. led the audience in the pledge of Allegiance to the United States and Texas flags which were recited by the Directors and staff. Director Yarbrough led the audience in prayer.

Chairman Coats requested the Directors to review the minutes of the June 2019 meeting. A motion was made by Director Hebert Jr. to approve the minutes for June meeting, seconded by Director Yarbrough. The motion was approved unanimously of voting members.

The Board recognized the employees of the months for June and July: Laurie Ramirez and Brenda Martinez.

Chief Lana McCarty presented to the Directors the comments from taxpayers. Director Hebert Jr. motioned to approve communications seconded by Director Day.

Under new business, Chief McCarty informed the Board of the three bids (Laser Printing, Variverge, and SPM) to print the 2019 and 2020 tax statements, rolls, and envelopes. After Chief McCarty answered questions from the Board, Director Yarbrough motioned to approve the bid from Laser Printing and seconded by Director Sjolander. The motion was approved unanimously of voting members.

Chief Lana McCarty presented the Board the proposal for the annual financial audit of the 2019 and 2020 years. After review and questions asked and answered by Chief McCarty, Director Hebert Jr. motioned to approve the proposal from Swaim, Brents, and Associates, P.C. and seconded by Director Sjolander. The motion was approved unanimously of voting members.

Director Yarbrough motioned to approve the appraisal contract of the oil, gas, utilities and industrial properties with Hugh Landrum & Associates Inc. for the 2020 year, seconded by Director Hebert Jr. The motion was approved unanimously of voting members.

Under Chief Appraiser's Reports and recommendations, Chief Lana McCarty presented the financial report and disbursements for June and July 2019. Chairman Coats called for a motion to approve the financial report and disbursements. The motion was made by Director Sjolander and seconded by Director Hebert Jr. The motion was approved unanimously of voting members.

Director Sjolander motioned to approve the quarterly investment report presented by Chief Lana McCarty, seconded by Director Sjolander. The motion was approved unanimously of voting members.

Director Hebert Jr. motioned to approve the report on 25.25 changes to the certified roll Supp Group #338 and Group # 339, seconded by Director Yarbrough. The motion was approved unanimously of voting members.

There were not any taxing unit requests to report.

Under the Chief Appraiser's report on the operation of the District, Chief Lana McCarty activity report to the Board. We have done 2,582 building permits and 2,256 ownership changes. Business personal property have completed 231 inspections. Currently have 12 lawsuits.

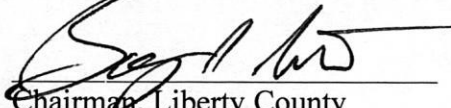
The Board convened into executive session at 9:48 a.m., as authorized by the Texas government code section 551.071(1)(a)(b) consultation with attorneys; deliberations about real property; section 551.074, personnel matters, sick leave bank request; and 551.076, security matters.

The Board reconvened into open session at 9:56 a.m., Director Sjolander. motioned to approve the sick bank request discussed in executive session, seconded by Director Hebert Jr.. The motion was approved unanimously of voting members.

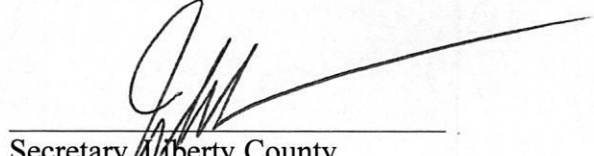
There was not any old business to report.

A motion was made by Yarbrough and seconded by Director Hebert Jr. to adjourn the meeting. The motion was approved unanimously of voting members and the meeting adjourned at 9:57 a.m.

Approved, this the 26th of September 2019.



Chairman, Liberty County
Central Appraisal District



Secretary, Liberty County
Central Appraisal District