

**LIBERTY COUNTY CENTRAL APPRAISAL DISTRICT**

Minutes of the Regular Meeting of the Liberty County Central Appraisal District Board of Directors held January 28, 2021.

Statement of compliance with HB490 Section 1 and Section 6.035 of the State Property Tax Code was signed by all Directors (minus Josh Day and Richard Brown) and the Oath of Office was administered by Laurie Ramirez at 9:31 a.m.

The Directors began the process of election of officers with several motions. Director Hebert Jr. made motion to keep all appointments as is: Director Bobby Ray Coats as Chairman, Director Sjolander as Vice-Chairman, and Director John Hebert Jr. as Secretary, seconded by Director Sjolander. The motion was approved unanimously of voting members.

After establishing a quorum was present, Chairman Coats opened the meeting with the following Directors present:

Bobby Ray Coats  
John Hebert Jr.

Mark Sjolander  
Craig Russell

Director Day and Director Brown were not in attendance.

There were not any patrons in attendance.

Director Hebert Jr led the audience in the Pledge of Allegiance to the United States and Texas flags which were recited by the Directors and staff. Director Sjolander led the audience in prayer.

Chairman Coats requested the Directors to review the minutes of the December 2020 meeting. A motion was made by Director Hebert Jr. and seconded by Director Russell to approve the minutes for the December meeting. The motion was approved unanimously of voting members.

The Board recognized the employee of the month, Angela Norris.

There were not any communications to present to the Directors.

Under new business, Chief McCarty presented the twenty year service award to Leigh Ann Neal for her dedication to the district.

The presentation of awards for Employee and Team Player of the Year, and the 2020 Annual Operations Report will be postponed to the February meeting.

Director Sjolander motioned to approve the Appraisal Review Board and Appraisal District calendar for 2021, seconded by Director Russell. The motion was approved unanimously of voting members.

Director Hebert Jr. motioned to approve Resolution #241, appointing Natalie Rodriguez and Alma Lopez-Trevizo, as Spanish speaking translators and Melissa Starr s the sign language interpreter, if needed, for the office or the Appraisal Review Board per policy #110, seconded by Director Sjolander. The motion was approved unanimously of voting members.

Director Russell motioned to approve Resolution #241, the requirements and authorization for the District's checks and payments, seconded by Director Hebert Jr. The motion was approved unanimously of voting members.

Under Chief Appraiser's Reports and recommendations, Chief Lana McCarty presented the financial reports and disbursements for December 2020. Chairman Coats called for a motion to approve the financial report and disbursements. The motion was made by Director Sjolander and seconded by Director Hebert Jr. The motion was approved unanimously of voting members.

Chief Lana McCarty presented the quarterly investment report of the pledged securities market value of \$1,602,184 with actual receipts from the bank attached. Director Russell motioned to approve and seconded by Director Sjolander. The motion was approved unanimously of voting members.

Chief McCarty presented Supp Group #378 to the board. No action needed.

There were not any taxing unit requests to waive penalty and interest on taxing units' quarterly assessments.

Under the Chief Appraiser's report on the operation of the District, Chief McCarty informed the board for the year that over 40,000 appraisals, permits, checkbacks had been worked, 9,745 building permits, and 20,000

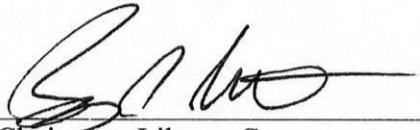
ownership changes for the month, and website activity had over 100,000 just in the state of Texas. Protests filed for the year, 13,425, with 4,751 hearings held.

The board did not convene into executive session, as authorized by the Texas Government Code Section 551.071(1)(a)(b), consultation with attorneys concerning CV1712413, CISH Acquisition, LLC; and any other pending litigations; Section 551.072, deliberations about real property; Section 551.074, personnel matters, evaluation of Chief Appraiser; Section 551.076, security matters.

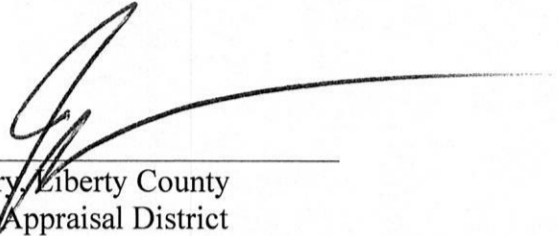
There was not any old business to report.

A motion was made by Director Hebert Jr. and seconded by Director Sjolander to adjourn the meeting. The motion was approved unanimously of voting members and the meeting adjourned at 10:01 a.m.

Approved, this the 25th day of February 2021.



Chairman, Liberty County  
Central Appraisal District



Secretary, Liberty County  
Central Appraisal District