

LIBERTY COUNTY CENTRAL APPRAISAL DISTRICT

Minutes of the Regular Meeting of the Liberty County Central Appraisal District Board of Directors held February 24, 2022.

Statement of compliance with HB490 Section 1 and Section 6.035 of the State Property Tax Code was signed by Directors Dana Holst and Mark Sjolander and the Oath of Office was administered by Laurie Ramirez at 9:35 a.m.

Vice-Chairman Mark Sjolander called meeting to order at 9:37 a.m.

After establishing a quorum was present, Vice-Chairman Sjolander opened the meeting with the following Directors present:

John Hebert Jr.	Josh Day (telephone appearance)
Mark Sjolander	Dana Holst

Director Coats and Director Brown were not in attendance.

There were not any patrons in attendance.

Director Sjolander led the audience in the Pledge of Allegiance to the United States and Texas flags which were recited by the Directors and staff. Director Hebert Jr. led the audience in prayer.

Vice-Chairman Sjolander requested the Directors to review the minutes of the January 2022 meeting. A motion was made by Director Day and seconded by Director Hebert Jr. to approve the minutes for the January meeting. The motion was approved unanimously of voting members.

The Board recognized the employee of the month, Joyce Muskwinsky and Kathleen Sousa.

There were not any communications to present to the Directors.

Chief McCarty presented the Team Player of the Year award to Payton White, and the Employee of the Year to Samantha Gutierrez.

Chief McCarty presented the board with the four bids for the contract for printing of the 25.19 notices for two years. Master's Touch - \$14,100, Laser Printers \$12,975, Variverge - \$12,450, and SPM - \$11,700. Chief McCarty recommends SPM for the 2 year contract. Director Hebert Jr. motioned to approve the contract to SPM, seconded by Director Holst. The motion was approved unanimously of voting members.

Director Hebert Jr. approved Resolution #249, authorization for 7 full-time positions and 1 auxiliary position to serve staggered terms for the Appraisal Review Board. Director Holst seconded the motion. The motion was approved unanimously of voting members.

Presentation of the Appraisal Review Board Hearing procedures pushed back.

Under Chief Appraiser's Reports and recommendations, Chief Lana McCarty presented the financial reports and disbursements for January 2022. Vice-Chairman called for a motion to approve the financial report and disbursements. The motion was made by Director Hebert Jr. and seconded by Director Holst. The motion was approved unanimously of voting members.

Chief McCarty presented the report on supplemental changes made to the certified roll. Director Hebert Jr. motioned to approve the supplemental changes, seconded by Director Holst. The motion was approved unanimously of voting members.

There were not any requests to waive penalty and interest on taxing units' quarterly assessments. members.

Under the Chief Appraiser's report on the operation of the District, Chief McCarty informed the board that over 5,224 appraisals, permits, checkbacks had been worked, and 3,574 ownership changes 438 homestead applications worked. 4,335 renditions mailed with only 173 returned. The Cleveland office total of 289 customers and phone calls and website activity had 28,638 worldwide.

Chief McCarty informed the board that the MAPS report came in with all 100's. The appraisers are out in the field and schedules are being changed, preparing for notices.

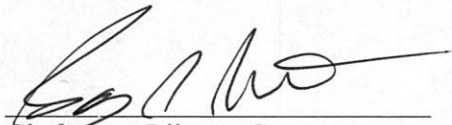
The board did convene at 9:55 a.m. into executive session, as authorized by the Texas Government Code Section 551.071(1)(a)(b), consultation with attorneys and any other pending litigations; Section 551.072, deliberations about real property; Section 551.074, personnel matters, evaluation of Chief Appraiser; Section 551.076, security matters.

The Board reconvened at 10:00 a.m., as authorized by the Texas Government code section 551.012. No action needed.

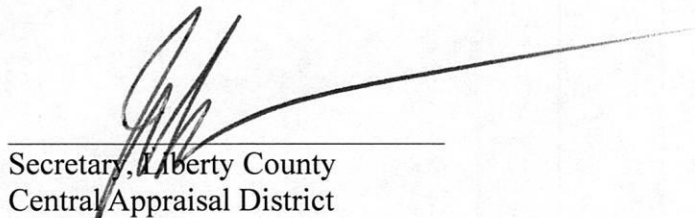
There was not any old business to report.

A motion was made by Director Holst and seconded by Director Hebert Jr. to adjourn the meeting. The motion was approved unanimously of voting members and the meeting adjourned at 10:09 a.m.

Approved, this the 24th day of March 2022.



Chairman, Liberty County
Central Appraisal District



Secretary, Liberty County
Central Appraisal District