

LIBERTY COUNTY CENTRAL APPRAISAL DISTRICT

Minutes of the Regular Meeting of the Liberty County Central Appraisal District Board of Directors held November 16, 2022.

Chairman Bobby Coats called meeting to order at 9:31 a.m.

After establishing a quorum was present, Chairman Coats opened the meeting with the following Directors present:

Bobby Coats	Dana Holst (telephone)
John Hebert Jr.	Richard Brown ex-officio

Directors Day and Sjolander were not in attendance.

Director Hebert Jr. led the audience in the Pledge of Allegiance to the United States and Texas flags which were recited by the Directors and staff. Director Brown led the audience in prayer.

Chairman Coats requested the Directors to review the minutes of the October 2022 meeting. A motion was made by Director Hebert Jr. and seconded by Director Holst to approve the minutes for the October meeting. The motion was approved unanimously of voting members.

The Board recognized the employee of the month for October: April Spurlock.  
Chief McCarty presented the communications from the public to the members.

Under new business, Chief McCarty recommended to stay with Blue Cross Blue Shield. Director Holst motioned to approve bids for the appraisal district's 2023 health insurance, Director Hebert Jr. seconded the motion. The motion was approved unanimously of voting members.

Chief McCarty presented the bid that came in for a new server, one from BIS. Chief McCarty asked permission to utilize the funds from the computer reserve fund, (\$81,210.60). Director Hebert Jr. motioned to approve, seconded by Director Holst. The motion was approved unanimously of voting members.

Director Holst motioned to approve board policy manual in its entirety, seconded by Director Hebert Jr. The motion was approved unanimously of voting members.

Under Chief Appraiser's reports and recommendations, Chief McCarty presented the financial reports and disbursements for October 2022. Chairman Coats called for a motion to approve the financial report and disbursements. The motion was made by Director Hebert Jr. and seconded by Director Holst. The motion was approved unanimously of voting members.

There were not any 25.25 changes to the certified appraisal roll.

There were not any requests to waive penalty and interest on taxing units' quarterly assessments.

Under the Chief Appraiser's report, update that appraisers are the field for checkbacks, new construction, and percent completes on properties, working on PVS for next year, and Chief McCarty informed the members that she has already received requests for our MAPS audit.

The board convened into executive session at 9:48 a.m., as authorized by the Texas Government Code Section 551.071(1)(a)(b), consultation with attorneys; Section 551.072, deliberations about real property; Section 551.074, personnel matters, evaluation of Chief Appraiser; Section 551.076, security matters.


The board reconvened into open session at 10:16 a.m., with Director Hebert Jr. motioning to accept proposal discussed in executive session; seconded by Director Holst. The motion was approved unanimously of voting members.

There was not any old business.

Director Hebert Jr. motioned to adjourn the meeting and seconded by Director Holst. The motion was approved unanimously of voting members and the meeting adjourned at 10:17 a.m.

Approved, this the 15th day of December 2022.

  
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Chairman, Liberty County  
Central Appraisal District

  
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Secretary, Liberty County  
Central Appraisal District

