

 **LIBERTY COUNTY CENTRAL APPRAISAL DISTRICT** 

Minutes of the Regular Meeting of the Liberty County Central Appraisal District Board of Directors held December 15, 2022.

Chairman Bobby Coats called meeting to order at 9:31 a.m.

After establishing a quorum was present, Chairman Coats opened the meeting with the following Directors present:

Bobby Coats	Dana Holst	
John Hebert Jr.	Mark Sjolander	Richard Brown ex-officio

Director Day was not in attendance.

Director Hebert Jr. led the audience in the Pledge of Allegiance to the United States and Texas flags which were recited by the Directors and staff. Director Brown led the audience in prayer.

Chairman Coats requested the Directors to review the minutes of the November 2022 meeting. A motion was made by Director Sjolander and seconded by Director Hebert Jr. to approve the minutes for the November meeting. The motion was approved unanimously of voting members.

The Board recognized the employee of the month for October: Angela Norris.

Chief McCarty presented the communications from the public to the members.

Under new business, Chief McCarty recognized Appraisal Review Board members: Connie Campbell, Horace Green, and Cordella Kirkham for their outstanding service to the district.

Chief McCarty presented the financial bid to the members. Director Holst motioned to approve the bid for Axley & Rode, seconded by Director Sjolander. The motion was approved unanimously of voting members.

Chief McCarty requested from the board to utilize the Computer Software reserve funds for the email migration of the office. Director Holst motioned to approve the request and seconded by Director Hebert Jr. The motion was approved unanimously of voting members.

Chief McCarty presented the 2023 appraisal review board and appraisal district calendar for the members to approve. Director Sjolander motioned to approve the 2023 calendar, seconded by Director Holst. The motion was approved unanimously of voting members.

Under Chief Appraiser's reports and recommendations, Chief McCarty presented the financial reports and disbursements for November 2022. Chairman Coats called for a motion to approve the financial report and disbursements. The motion was made by Director Sjolander and seconded by Director Holst. The motion was approved unanimously of voting members.

Director Sjolander motioned to approve the 25.25 changes to the certified appraisal roll; seconded by Director Holst. The motion was approved unanimously of voting members.

There were not any requests to waive penalty and interest on taxing units' quarterly assessments.

Under the Chief Appraiser's report, update that appraisers are the field for checkbacks, permits, and the office is preparing for the MAPS audit.

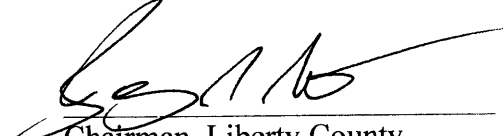
The board convened into executive session at 9:58 a.m., as authorized by the Texas Government Code Section 551.071(1)(a)(b), consultation with attorneys; Section 551.072, deliberations about real property; Section 551.074, personnel matters, evaluation of Chief Appraiser; Section 551.076, security matters.

The board reconvened into open session at 11:08 a.m., with Director Holst motioning to table the purchase of the property discussed, seconded by Director Sjolander. The motion was approved unanimously of voting members. Director Hebert Jr. motioned to approve Chief McCarty's raise for 2023; seconded by Director Holst. The motion was approved unanimously of voting members.


Old business: Chief McCarty requested the board approve the donation of old IPAD's to the county's permit office. Director Hebert Jr. motioned to approve the request, seconded by Director Sjolander. The motion was approved unanimously of voting members.

Director Hebert Jr. motioned to adjourn the meeting and seconded by Director Sjolander. The motion was approved unanimously of voting members and the meeting adjourned at 11:11 a.m.

Approved, this the 26th day of January 2023.



Chairman, Liberty County
Central Appraisal District



Secretary, Liberty County
Central Appraisal District