

LIBERTY COUNTY CENTRAL APPRAISAL DISTRICT

Minutes of the Regular Meeting of the Liberty County Central Appraisal District Board of Directors held January 26, 2023.

Oath of Office and Statement of compliance with HB490 Section 1 and Section 6.035 of the State Property Tax Code was signed by Directors (minus Dana Holst and Mark Sjolander) was administered by Laurie Ramirez at 9:46 a.m.

The Directors began the process of election of officers. Director Hebert Jr. made motion to keep all appointments as the same, Director Bobby Ray Coats as Chairman, Director Sjolander as Vice-Chairman, and Director John Hebert Jr. as Secretary, seconded by Director Day. The motion was approved unanimously of voting members.

Chairman Bobby Coats called meeting to order at 9:48 a.m.

After establishing a quorum was present, Chairman Coats opened the meeting with the following Directors present:

Bobby Coats	Josh Day
John Hebert Jr	Richard Brown ex-officio

Director Holst and Director Sjolander were not in attendance.

Director Hebert Jr. led the audience in the Pledge of Allegiance to the United States and Texas flags which were recited by the Directors and staff. Director Day led the audience in prayer.

Chairman Coats requested the Directors to review the minutes of the December 2022 meeting. A motion was made by Director Hebert Jr. and seconded by Director Day to approve the minutes for the December meeting. The motion was approved unanimously of voting members.

The Board recognized the employees of the month for December: Samantha Gutierrez and Payton Whitton.

There were not any communications from the public to present to the members.

Under new business, Chief McCarty recognized Angela Norris as Employee of the Year and Laurie Ramirez as Team Player of the Year.

Chief McCarty presented the 2022 Annual Operations Report to the board. No action needed.

Director Day motioned to approve Resolution #255, the Ag Advisory Board members and seconded by Director Hebert Jr. The motion was approved unanimously of voting members.

Chief McCarty presented the board policy manual. After discussion, Director Day motioned to authorize Chief McCarty to create an attendance policy for the Appraisal Review Board, seconded by Director Hebert Jr. The motion was approved unanimously of voting members.

Director Hebert Jr. motioned to approve Resolution #256, appointing Natalie Rodriguez and Alma Lopez-Trevizo, as Spanish speaking translators and Melissa Starr as the sign language interpreter, if needed, for the office or the Appraisal Review Board per policy #110, seconded by Director Day. The motion was approved unanimously of voting members.

Director Hebert Jr. motioned to approve Resolution #257, the requirements and authorization for the District's checks and payments, seconded by Director Day. The motion was approved unanimously of voting members.

Under Chief Appraiser's reports and recommendations, Chief McCarty presented the financial reports and disbursements for December 2022. Chairman Coats called for a motion to approve the financial report and disbursements. The motion was made by Director Hebert Jr. and seconded by Director Day. The motion was approved unanimously of voting members.

Director Day motioned to approve the 25.25 changes to the certified appraisal roll; seconded by Director Hebert Jr. The motion was approved unanimously of voting members.

There were two entities that had late filed payments, but they did not send in requests to waive penalty and interest on taxing units' quarterly assessments.

Under the Chief Appraiser's report, Chief McCarty informed the board of the year-end totals 45,207 appraisal, permits and checkbacks, 9498 building permits, 31,857 ownership changes, 45,343 data entry accounts keyed, 3964 address changes, 3036 homestead applications, 728 ag/timber applications, 1,639 personal property

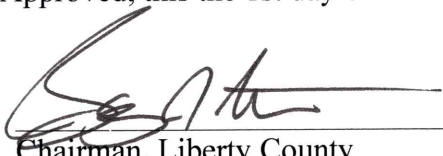
inspections, 4,335 renditions mailed and 3,471 received, Cleveland office had contact with 2,605. Website activity increased, 11,778 protests filed, 11,654 protest closed, 4,458 protests hearing held and 64 lawsuits filed. She informed the board that the MAPS auditor had been to the office and how it went. Also, Chief McCarty explained that she would like to remove the bushes due to poor visibility when exiting onto Fannin St. and replace with landscaping rocks from The Trading Post. Director Day motioned to approve the request with a second from Director Hebert Jr. The motion was approved unanimously of voting members.

The board did not convene into executive session.

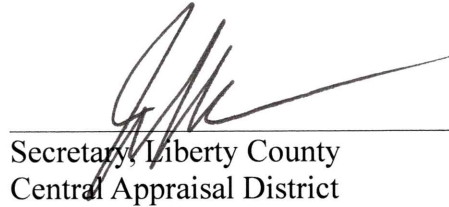
Old business: None

Director Day motioned to adjourn the meeting and seconded by Director Hebert Jr. The motion was approved unanimously of voting members and the meeting adjourned at 10:27 a.m.

Approved, this the 1st day of March 2023.



Chairman, Liberty County
Central Appraisal District



Secretary, Liberty County
Central Appraisal District