

LIBERTY COUNTY CENTRAL APPRAISAL DISTRICT

Minutes of the Regular Meeting of the Liberty County Central Appraisal District Board of Directors held August 17, 2023.

Chairman Bobby Coats called meeting to order at 9:33 a.m.

After establishing a quorum was present, Chairman Coats opened the meeting with the following Directors present:

Bobby Coats

Josh Day

Dana Holst

Directors Sjolander and Brown were not in attendance.

Gregg Davis from Capitol Appraisal was in attendance for the meeting.

Director Holst led the audience in the Pledge of Allegiance to the United States and Texas flags which were recited by the Directors and staff. Director Day led the audience in prayer.

Chairman Coats requested the Directors to review the minutes of the June 2023 meeting. A motion was made by Director Day and seconded by Director Holst to approve the minutes for the June meeting. The motion was approved unanimously of voting members.

The Board recognized the employee of the month for June: Stormi Glatfelter and July: Juana Cruz.

Chief McCarty presented communications to the members.

Under new business, Chief McCarty presented the bids received for the industrial and mineral accounts. Director Holst motioned to accept Hugh Landrum and Associates bid for the 2024-2025 year; seconded by Director Day. The motion was approved unanimously by the voting members.

Director Holst motioned to election Mark Herndon to fill the vacancy left by John J Hebert's resignation, seconded by Director Day. The motion was approved unanimously by the voting members.

Director Holst motioned to approve Resolution # 261, nominating Ray Ayers to the Agricultural Advisory Board, Precinct 4, to fill the term left vacant by Frank Green (2023-2024) seconded by Director Holst. The motion was approved unanimously by the voting members.

Under Chief Appraiser's reports and recommendations, Chief McCarty presented the financial reports and disbursements for June and July 2023. Chairman Coats called for a motion to approve the financial report and disbursements. The motion was made by Director Day and seconded by Director Holst. The motion was approved unanimously by the voting members.

Director Holst motioned to approve the quarterly investment report, seconded by Director Day. The motion was approved by the voting members.

Director Day motioned to approve the 25.25 changes to the certified appraisal roll to the board, seconded by Director Holst. The motion was approved by the voting members.

Director Holst motioned to waive penalty and interest on taxing units' quarterly assessments request from ESD1, seconded by Director Day. The motion was approved by the voting members.

Under the Chief Appraiser's report on the operation of the district, Chief McCarty presented the July activity and website report. Chief McCarty informed the board of an upcoming legislative change of adding 3 BOD citizens for the upcoming year. Also, the office is going to have to audit all homesteaded properties once every 5 years.


The board did convene into executive session at 10:08 a.m., as authorized by the Texas Government Code Section 551.071(1)(a)(b), consultation with attorneys; Section 551.072, deliberations about real property; Section 551.074, personnel matter; Section 551.076, security matters.

The board reconvened at 10:25 a.m., no action needed, on items discussed in Executive Session as authorized by the Texas Government Code, Section 551.102.


Old business: None

Director Holst motioned to adjourn the meeting and seconded by Director Day. The motion was approved unanimously by the voting members and the meeting adjourned at 10:27 a.m.

Approved, this the 27th day of September 2023.



Chairman, Liberty County
Central Appraisal District



Board Member, Liberty County
Central Appraisal District