

LIBERTY COUNTY CENTRAL APPRAISAL DISTRICT

Minutes of the Regular Meeting of the Liberty County Central Appraisal District Board of Directors held November 15, 2023.

Chairman Bobby Coats called meeting to order at 9:34 a.m.

After establishing a quorum was present, Chairman Coats opened the meeting with the following Directors present:

Bobby Coats

Mark Sjolander

Mark Herndon

Dana Holst (via telephone)

Directors Josh Day and Richard Brown were not in attendance.

Mark Hymer from First Liberty Bank and Marsha LaFour from Prosperity Bank were in attendance.

Director Sjolander led the audience in the Pledge of Allegiance to the United States and Texas flags which were recited by the Directors and staff. Director Coats led the audience in prayer.

Chairman Coats requested the Directors to review the minutes of the September 2023 meeting. A motion was made by Director Sjolander and seconded by Director Herndon to approve the minutes for the September meeting. The motion was approved unanimously by the voting members.

The Board recognized the employees of the month for September: Samantha Gutierrez; and October: Hunter Robinson.

Chief McCarty presented communications to the members.

Under new business, Chief McCarty presented bids from FLB, Prosperity and Texas First Bank for the district's bank depository for 2024-2025. Chief McCarty recommends switching to Prosperity Bank. Director Herndon motioned to use Prosperity Bank, seconded by Director Sjolander. The motion was approved unanimously of voting members.

Director Sjolander motioned to approve to use Blue Cross Blue Shield through The Hebert Group. Director Herndon seconded the motion. The motion was approved unanimously by the voting members.

Chief McCarty presented the list of furniture, fixtures, and equipment as salvage items. Director Sjolander motioned to approve the list, seconded by Director Herndon. The motion was approved unanimously by the voting members.

Under Chief Appraiser's reports and recommendations, Chief McCarty presented the financial reports and disbursements for September and October 2023. Chairman Coats called for a motion to approve the financial report and disbursements. The motion was made by Director Herndon and seconded by Director Sjolander. The motion was approved unanimously by the voting members.

Director Herndon motioned to approve the quarterly investment report presented by Chief McCarty, seconded by Director Sjolander. The motion was approved unanimously by the voting members.

Director Sjolander motioned to approve the 25.25 changes to the certified appraisal roll to the board, seconded by Director Herndon. The motion was approved unanimously by the voting members.

Chief McCarty presented the request from Cleveland ISD to waive penalty and interest on taxing units' quarterly assessment payment. Director Sjolander motioned to waive the penalty and interest, seconded by Director Herndon. The motion was approved unanimously by the voting members.

The Chief Appraiser's report on the operation of the district postponed. Chief McCarty inform the board that appraisers were out in the field working permits and checkbacks. Updates have been completed. This year trying a different approach with working the majority of appraisals from aerials for Cleveland ISD and traveling in pairs, when possible, for the appraisers' safety. This will be a trial area and will be eventually county wide.

The board did convene into executive session at 10:05 a.m., as authorized by the Texas Government Code Section 551.071(1)(a)(b), consultation with attorneys; Section 551.072, deliberations about real property; Section 551.074, personnel matter, evaluation of Chief Appraiser; Section 551.076, security matters.

The board reconvened into open session at 11:02 a.m., with the following motions: Director Sjolander authorized Chief McCarty to sign on real estate purchases as the authorized representative for legal purposes moving forward, seconded by Director Herndon.

The motion was approved unanimously of voting members.

Director Sjolander motion to approve the proposed settlement discussed in executive session, seconded by Director Herndon. The motion was approved unanimously of voting members.

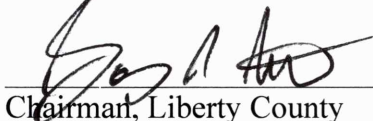
Director Sjolander, motioned for further review by legal counsel, of Chief McCarty's employment contract for any necessary changes before final acceptance in December, seconded by Director Herndon. The motion was approved unanimously of voting members.

Director Sjolander based on annual review of the chief appraiser, motioned to approve a 5% merit increase, seconded by Director Herndon. The motion was approved unanimously of voting members.

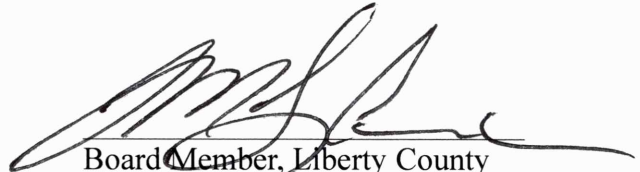
Old business: None

Director Sjolander motioned to adjourn the meeting and seconded by Director Herndon. The motion was approved unanimously by the voting members and the meeting adjourned at 11:05 a.m.

Approved, this the 14th day of December 2023.



Chairman, Liberty County
Central Appraisal District



Board Member, Liberty County
Central Appraisal District