

LIBERTY COUNTY CENTRAL APPRAISAL DISTRICT

Minutes of the Regular Meeting of the Liberty County Central Appraisal District Board of Directors held December 14, 2023.

Chairman Bobby Coats called meeting to order at 9:31 a.m.

After establishing a quorum was present, Chairman Coats opened the meeting with the following Directors present:

Bobby Coats
Josh Day
Dana Holst
Mark Sjolander
Richard Brown (ex-officio)

Director Mark Herndon was not in attendance.

Director Sjolander led the audience in the Pledge of Allegiance to the United States and Texas flags which were recited by the Directors and staff. Director Holst led the audience in prayer.

Chairman Coats requested the Directors to review the minutes of the November 2023 meeting. A motion was made by Director Sjolander and seconded by Director Day to approve the minutes for the November meeting. The motion was approved unanimously by the voting members.

The Board recognized the employee of the month for November: Sarah Fletcher.
Chief McCarty presented communications to the members.

Under new business, Chief McCarty presented the 2024 appraisal review board and appraisal district calendar for the members to approve. Director Day motioned to approve the 2024 calendar, seconded by Director Sjolander. The motion was approved unanimously by the voting members.

Director Holst approved the board policy manual in its entirety, seconded by Director Day. The motion was approved unanimously by the voting members.

Under Chief Appraiser's reports and recommendations, Chief McCarty presented the financial reports and disbursements for November 2023. Chairman Coats called for a motion to approve the financial report and disbursements. The motion was made by Director Sjolander and seconded by Director Holst. The motion was approved unanimously by the voting members.

Director Herndon motioned to approve the quarterly investment report presented by Chief McCarty, seconded by Director Sjolander. The motion was approved unanimously by the voting members.

There were not any 25.25 changes to the certified appraisal roll to present to the board.

There were not any taxing unit requests for waiver of penalty and interest letters to present.

The Chief Appraiser's report on the operation of the district postponed. Chief McCarty informed the board that appraisers were out in the field working permits and checkbacks.

The board did convene into executive session at 10:17 a.m., as authorized by the Texas Government Code Section 551.071(1)(a)(b), consultation with attorneys; Section 551.072, deliberations about real property; Section 551.074, personnel matter, evaluation of Chief Appraiser; Section 551.076, security matters.

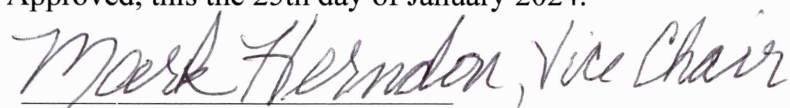
The board reconvened into open session at 10:27 a.m., with the following motions: Director Holst motioned to approve chief appraisers' professional services agreement as presented; seconded by Director Sjolander. The motion was approved unanimously by the voting members.

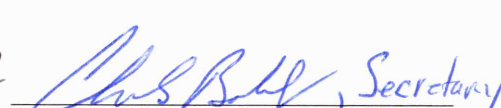
Director Sjolander motioned to approve the proposed settlement discussed in executive session, seconded by Director Herndon. The motion was approved unanimously by the voting members.

Old business: None

Director Sjolander motioned to adjourn the meeting and seconded by Director Day. The motion was approved unanimously by the voting members and the meeting adjourned at 10:28 a.m.

Approved, this the 25th day of January 2024.


Board Member Liberty County
Central Appraisal District


Board Member, Liberty County
Central Appraisal District