

## **LIBERTY COUNTY CENTRAL APPRAISAL DISTRICT**

Minutes of the Regular Meeting of the Liberty County Central Appraisal District Board of Directors held February 22, 2024.

Vice-Chairman Mark Herndon called meeting to order at 9:31 a.m.

Oath of Office and Statement of compliance with HB490 Section 1 and Section 6.035 of the State Property Tax Code was signed by Directors was administered by Laurie Ramirez at 9:32 a.m.

After establishing a quorum was present, Chairman Mark Sjolander opened the meeting with the following Directors present:

Charles Bolds	Mark Herndon
Mark Sjolander	Richard Brown ex-officio

Directors Day and Rollins were not in attendance.

Director Brown led the meeting with prayer and Director Herndon led with the Pledge of Allegiance to the United States and Texas flags.

Chairman Sjolander requested the Directors to review the minutes of the January 2024 meeting. A motion was made by Director Herndon and seconded by Director Bolds to approve the minutes for the January meeting. The motion was approved unanimously by the voting members.

The Board recognized the employee of the month for December: Brenda Martinez.

There were not any communications from the public to present to the members.

Under new business, Chief McCarty recognized Jason Strickland as Employee of the Year and Kim Key as Team Player of the Year.

Chief McCarty presented the bids on the contract for printing the 25.19 notices for 2024-2025. Laser Printers and Variverge. Chief McCarty recommended the board to use Laser Printers. Director Bolds motion to accept the contract with Laser Printers, seconded by Director Herndon. The motion was approved unanimously by the voting members.

Chief McCarty presented the 2024 Appraisal Review Board Hearing procedures adopted by the ARB. No action was needed.

Under Chief Appraiser's reports and recommendations, Chief McCarty presented the financial reports and disbursements for January 2024. Chairman Sjolander called for a motion to approve the financial report and disbursements. The motion was made by Director Herndon and seconded by Director Bolds. The motion was approved unanimously by the voting members.

The quarterly investment was not presented due to the office switching banks.

Chief McCarty presented the 25.25 changes (supplements 466, 467, 468, 470) to the certified appraisal roll to the board.

There were not any taxing unit requests to present to the board to waive penalties and interest on taxing units' quarterly assessments.

Under the Chief Appraiser's report, Chief McCarty informed the board that the appraisers have finished with the update for the county and are mainly doing cleanup for notices.

The board did not convene into executive session.

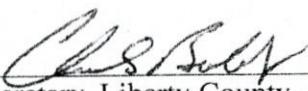
Old business: None

Director Herndon motioned to adjourn the meeting and seconded by Director Bolds. The motion was approved unanimously by voting members and the meeting adjourned at 10:02 a.m.

Approved, this the 21<sup>st</sup> day of March 2024.



Chairman, Liberty County  
Central Appraisal District



Secretary, Liberty County  
Central Appraisal District