

**LIBERTY COUNTY CENTRAL APPRAISAL DISTRICT**

**Notice of agenda for a regular meeting of the Liberty County Central Appraisal District Board of Directors:**

**TIME: 9:30 A.M.**  
**DATE: January 23, 2025**  
**PLACE: 2030 Sam Houston**  
**Liberty, Tx 77575**

**AGENDA**

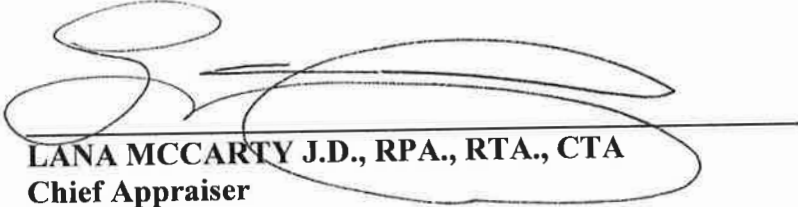
- I. Board of Directors take oath, statement of office, directors' compliance with Section 6.035 of the Texas Property Tax Code and Local Government Code Section 176. – Local Government Officer Conflicts Disclosure Statement.**
- II. Election of officers for 2025.**
- III. Call meeting to order.**
- IV. Establish a quorum.**
- V. Audience to patrons & others.**
- VI. Prayer and recite the Pledge of Allegiance to the United States and Texas flags.**
- VII. Approval of minutes of the December 2024 meeting.**
- VIII. Recognition of employee of the month for December, Sam Gutierrez.**
- IX. Communications.**
- X. New Business:**
  - A. Presentation of awards to the Employee of the Year and Team Player of the Year.**
  - B. Discussion and possible action on establishing terms for appointed BOD members.**
  - C. Discussion and possible action on filling the vacancy on the Appraisal Review Board due to the resignation of Linda Rusk.**
  - D. Presentation of the 2024 Annual Operations Report.**
  - E. Discussion and possible action on Resolution #278, appointing Natalie Tackett and Alma Lopez-Trevizo, as Spanish speaking translators and Melissa Starr as the sign language interpreter, if needed, for the office or the Appraisal Review Board per policy #110.**
  - F. It is recommended that the Board review and approve by Resolution #279, the requirements and authorization for the District's checks and payments.**
- XI. Chief Appraiser's Reports and Recommendations:**
  - A. Approval of December 2024 financial report and disbursements.**
  - B. Report on 25.25 changes to the certified appraisal roll.**
  - C. Discussion and possible action on taxing unit request(s) for waiver of penalty and interest on taxing unit quarterly assessments if good cause shown.**
  - D. Chief Appraiser's Report**
    - 1. Monthly operations report**
    - 2. Discussion of matters related to the appraisal of property by the district.**
- XII. Executive session, as authorized by the Texas Government Code Section 551.071; Section 551.072, deliberations about real property; Section 551.074, personnel matters; Section 551.076, security matters.**

**XIII. Reconvene into open session, possible action, if necessary, on items discussed in Executive Session as authorized by the Texas Government Code, Section 551.102.**

**XIV. Old Business:**

**XV. Adjournment.**

**This notice is given pursuant to Texas Open Meetings Act, Chapter 551, Government Code.**

  
**LANA MCCARTY J.D., RPA., RTA., CTA**  
**Chief Appraiser**  
**Liberty County CAD**

**THE STATE OF TEXAS**  
**COUNTY OF LIBERTY**

I hereby certify that this instrument was FILED on the  
date and the time stamped hereon by me and was duly  
RECORDED in the Records of Liberty County, Texas.

**25-0320 PUBNOTICE**  
**01/17/2025 10:54:30 AM Total Fees: \$0.00**

 *Lee Haidusek Chambers*

**Lee Haidusek Chambers, County Clerk**  
**Liberty County, TX**