

## LIBERTY COUNTY CENTRAL APPRAISAL DISTRICT

Minutes of the Regular Meeting of the Liberty County Central Appraisal District Board of Directors held May 22, 2025.

Chairman Charles Bolds called meeting to order at 9:31 A.M.

After establishing a quorum was present, Chairman Bolds opened the meeting with the following Directors present:

Josh Fitzgerald  
Haleigh Shanks

Charles Bolds  
Jimmy Rollins

Emily Cook  
Richard Brown

Not in attendance were Chairman Mark Sjolander, Vice Chairman Mark Herndon and Director Josh Day.

Director Brown led the audience in the Pledge of Allegiance to the United States and Texas flags which were recited by the Directors and staff. Director Brown led the audience in prayer.

Director Bolds requested the Directors to review the minutes of the April meeting. A motion was made by Director Brown and seconded by Director Fitzgerald to approve the meeting minutes for the April meeting. The motion was approved unanimously of voting members.

The Board recognized the employee of the month, Nancy Galvan.

The communications were presented to the Directors.

Under new business, Kim Key will be awarded the twenty-five-year service award in the next BOD meeting

Director Brown motioned to approve Resolution # 280, authorization to maintain TCDRS plan provisions for 2026, seconded by Director Shanks. The motion was approved unanimously by the voting members.

Director Fitzgerald motioned to approve the amended 2024 audit, seconded by Director Rollins. The motion was approved unanimously by the voting members.

Under Chief Appraiser's Reports and recommendations, Assistant Chief Jeff Lambright presented the financial reports and disbursements for April 2025. Secretary Bolds called for a motion to approve the financial report and disbursements. The motion was made by Director Brown and seconded by Director Shanks. The motion was approved unanimously of voting members.

There were not any 25.25 changes to the certified appraisal roll to approve.

There were no entity requests for waived penalties and interest on taxing units' quarterly assessments.

Under the Chief Appraiser's report on the operation of the District, Assistant Chief Lambright informed the board we have received approximately 10,000 protests. The office has settled around 20% of the protest inquiries. Appraisers are sending evidence to those who requested it.

There was not any old business to report.

A motion was made by Director Fitzgerald and seconded by Director Cook to adjourn the meeting. The motion was approved unanimously of voting members and the meeting adjourned at 9:53 A.M.

Approved, this the 26<sup>th</sup> day of June 2025.



Chairman, Liberty County  
Central Appraisal District



V-Chair Secretary, Liberty County  
Central Appraisal District