

LIBERTY COUNTY CENTRAL APPRAISAL DISTRICT

Minutes of the Regular Meeting of the Liberty County Central Appraisal District Board of Directors held August 21, 2025.

Chairman Mark Sjolander called meeting to order at 9:30 A.M.

After establishing a quorum was present, Chairman Sjolander opened the meeting with the following Directors present:

Charles Bolds
Haleigh Shanks

Emily Cook
Jimmy Rollins

Mark Sjolander
Mark Herndon

Not in attendance were Director Josh Fitzgerald, Director Josh Day, and Director Richard Brown.

Vice Chairman Herndon led the audience in prayer. Secretary Bolds led the audience in the Pledge of Allegiance to the United States and Texas flags, which were recited by the Directors and staff.

Chairman Sjolander requested the Directors to review the minutes of the June meeting. A motion was made by Vice Chairman Herndon and seconded by Director Rollins to approve the meeting minutes for the June meeting. The motion was approved unanimously of voting members.

The Board recognized the employees of the month (June), Cayla Stewart, Brenda Martinez, and (July), Skylar Green.

The communications were presented to the Directors.

Director Bolds motioned to approve Resolution # 283, authorization to use Computer Reserve Funds for 303 Fannin office, seconded by Vice Chairman Herndon. The motion was approved unanimously by the voting members.

Director Bolds motioned to approve Resolution #284, authorization to approve a 1-year extension on the contract with Hugh Landrum and Associates, seconded by Vice Chairman Herndon. The motion was approved unanimously by the voting members.

Under Chief Appraiser's Reports and recommendations, Chief Lana McCarty presented the financial reports and disbursements for June and July 2025. Chairman Sjolander called for a motion to approve the financial report and disbursements. The motion was made by Secretary Bolds and seconded by Director Shanks. The motion was approved unanimously of voting members.

There were not any 25.25 changes to the certified appraisal roll to approve.

Director Shanks motioned to approve Resolution #285, to approve nominations for the two Agricultural Advisory Board Members: Robert Chachere for Pct. 1, and Susan Daniel for Pct. 3, to serve a two-year term, 2026-2027, seconded by Vice Chairman Herndon. The motion was approved unanimously by the voting members.

Five entities had sent in requests to waive penalties and interest on taxing units' quarterly assessments. Chief McCarty recommends waiving penalty and interest for ESD3, Liberty ISD, City of Ames, ESD#7, and City of Devers. Director Cook motions to waive all late fees for ESD3, Liberty ISD, City of Ames, ESD#7, and City of Devers, seconded by Director Bolds, and opposed by Director Rollins. The motion was approved unanimously by all other voting members.

There was not any old business to report.

The board did convene at 10:16 a.m. into executive session, as authorized by the Texas Government Code Section 551.071(1)(a)(b), consultation with attorneys and any other pending litigations; Section 551.072, deliberations about real property; Section 551.074, personnel matters, evaluation of Chief Appraiser; Section 551.076, security matters.

Board reconvened at 10:28 A.M., with action not needed.

A motion was made by Director Rollins and seconded by Chairman Sjolander to adjourn the meeting. The motion was approved unanimously of voting members, and the meeting adjourned at 10:28 A.M.

Approved, this 25th day of September 2025.

Chairman, Liberty County
Central Appraisal District

Secretary, Liberty County
Central Appraisal District