

## LIBERTY COUNTY CENTRAL APPRAISAL DISTRICT

Minutes of the Regular Meeting of the Liberty County Central Appraisal District Board of Directors held August 15, 2024.

Chairman Mark Sjolander called meeting to order at 9:31 a.m.

Chairman Bolds established there was a quorum. Chairman Mark Sjolander opened the meeting with the following Directors present: Charles Bolds, Jimmy Rollins, Mark Sjolander, and Richard Brown.

Directors not in attendance: Josh Day and Mark Herndon.

Myria Schubert from The Vindicator in attendance.

Director Brown led the meeting with prayer and Josh Fitzgerald led with the Pledge of Allegiance to the United States and Texas flags.

Chairman Sjolander requested the Directors to review the minutes of the June 2024 meetings. A motion was made by Director Bolds and seconded by Director Rollins to approve the minutes for the June meetings. The motion was approved unanimously by the voting members.

The Board recognized the employees of the month. June: Brenda Martinez and Dallas Danek; July: Cayla Stewart and Kacey Vaughn.

Communications from the public were presented to the members.

Under New Business: Oath of Office and Statement of compliance with HB490 Section 1 and Section 6.035 of the State Property Tax Code was signed by the new Directors, Emily Cook, Josh Fitzgerald, and Haleigh Shanks and administered by Laurie Ramirez at 9:38 a.m.

Director Rollins motioned to approve Resolution #273, authorization for the Texas Smart Buy Program, seconded by Director Cook. The motion was approved unanimously by the voting members.

Director Brown motioned to approve Resolution #274, safety deposit authorization, seconded by Director Rollins. The motion passed unanimously of the voting members with Director Bolds abstaining.

After discussion concerning amending Resolution #268, the board decided to move on to the line item VIII. E., in order to fix the resolution to read “to reallocate funds in the amount of \$433,354.00 to the District’s real estate reserve funds.” Director Bolds motioned to approve Resolution #268, amending the 2023 final budget and reappraisal plan to reallocate funds to the reserve fund balance, seconded by Director Fitzgerald. The motion passed by the voting members with Director Brown opposing.

After discussion on bid proposals for the renovation, the board decided to table this for a zoom meeting. Charles Bolds, Emily Cook and Haleigh Shanks abstains from voting. Director Brown motioned to table the decision and move to August 19<sup>th</sup> for further discussion and seconded by Director Rollins. The motion was approved unanimously by the voting members.

Under Chief Appraiser’s reports and recommendations, Chief McCarty presented the financial reports and disbursements for June/July 2024. Chairman Sjolander called for a motion to approve the financial report and disbursements. The motion was made by Director Brown and seconded by Director Fitzgerald. The motion was approved unanimously by the voting members.

Chief McCarty presented the quarterly investment report, Director Rollins motioned to approve seconded by Director Fitzgerald. The motion was approved of the voting members.

Chief McCarty presented the 25.25 changes to the certified appraisal roll to present to the board. There was not any taxing unit request to be presented to the board to waive penalties and interest on taxing units’ quarterly assessments.

Under the Chief Appraiser’s report, Chief McCarty presented the Top 50 Taxpayers and activity report for July updating the board of the monthly office and website activity report.

The board convened into executive session at 10:56 am, as authorized by the Texas Government Code Section 551.071 (1)(a)(b), consultation with attorneys, Artesian Lakes proposed settlement; Section 551.072, deliberations about real property; Section 551.074, public office or personnel matters; Section 551.076, security matters.

The board reconvened into open session at 11:12 am, with Director Fitzgerald motioned to approve item discussed in executive session, seconded by Director Rollins. Director Bolds abstained. The motion carried.

Old business: Director Brown motioned to not take action on Resolution #269, seconded by Director Rollins. The

motion carried.

Chairman Sjolander adjourned the meeting at 11:13 am.

Approved, this the 31st day of October 2024.

  
Mark Henderson

Chairman, Liberty County  
Central Appraisal District

  
L.S. Bobb

Secretary, Liberty County  
Central Appraisal District