

LIBERTY COUNTY CENTRAL APPRAISAL DISTRICT

Minutes of the Regular Meeting of the Liberty County Central Appraisal District Board of Directors held April 23, 2026.

Vice Chairman Mark Herndon called meeting to order at 9:30 a.m.

Vice Chairman Herndon established there was a quorum and opened the meeting with the following Directors present:

Charles Bolds	Mark Herndon	Haleigh Shanks
Jimmy Rollins	Emily Cook	
Josh Fitzgerald	Richard Brown	

Director Josh Day and Chairman Mark Sjolander were not in attendance.

Director Fitzgerald led the meeting with prayer and Director Brown led with the Pledge of Allegiance to the United States and Texas flags.

Vice Chairman Herndon requested the Directors to review the minutes of the February 2026 meeting. A motion was made by Director Brown and seconded by Director Fitzgerald to approve the minutes for the February meeting. Director Cook recused herself from the discussion and vote. The motion was approved unanimously by the voting members.

The Board recognized the employees of the month: February, Joli Sellers, and March, Cintia Martinez.

Communications from the public were presented to the members.

First item under new business, Chief McCarty presented all Disclosures of employees' outside employment, according to Rule 628.4 of the tax professionals' ethics rules and statutes, and conflict disclosure forms per TDLR Rule 94.72. Vice Chairman Herndon called for a motion to approve the disclosures. The motion was made by Secretary Bolds and seconded by Director Shanks. Director Cook recused herself from the discussion and vote. The motion was approved unanimously by the voting members.

Chief Appraiser McCarty requested that the Board of Directors appoint candidates to the District's Budget Committee in accordance with Policy #117. The Board appointed Mark Herndon, Josh Fitzgerald, and Charles Bolds to serve on the committee. Vice Chairman Herndon called for a motion to approve the selected candidates and entities. Director Brown made the motion, which was seconded by Director Rollins. Director Cook recused herself from the discussion and vote. The motion carried unanimously among the remaining voting members.

Under Chief Appraiser's reports and recommendations, Chief McCarty presented the financial reports and disbursements for February and March 2026. Vice Chairman Herndon called for a motion to approve the financial report and disbursements. The motion was made by Director Brown and seconded by Director Bolds. Director Cook recused herself from the discussion and vote. The motion was approved unanimously by the voting members.

Chief McCarty presented the 25.25 changes to the certified appraisal roll to present to the board. Director Fitzgerald motioned to approve the 25.25 changes, seconded by Secretary Bolds. Director Cook recused herself from the discussion and vote. The motion was approved unanimously by the voting members.

There were not any taxing unit requests to present to the board to waive penalties and interest on taxing units' quarterly assessments.

Under the Chief Appraiser's report on the operation of the District, Chief Appraiser McCarty informed the Board that the district has completed its update process and is currently processing the remaining agricultural applications and preparing evidence for tax agent hearings. The office will be open on Saturdays during May and June. Chief McCarty also reported that less than 70% of personal property renditions have been returned, and approximately 67,000 notices were mailed. Staff is currently working to prepare and send preliminary values for the budget process.

Director Rollins motioned to approve the quarterly investment report, seconded by secretary Bolds. Director Cook recused herself from the vote. The motion was approved unanimously by all other voting members.

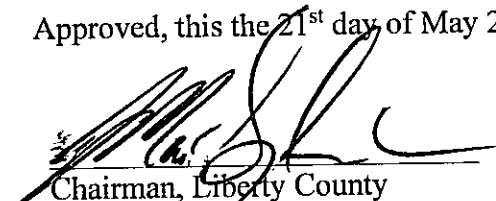
The board did convene into executive session at 09:57 a.m., as authorized by the Texas Government Code Section 551.071(1)(a)(b), consultation with attorneys; Section 551.072, deliberations about real property; Section 551.074, personnel matters, evaluation of Chief Appraiser; Section 551.076, security matters.

The board reconvened into open session at 10:22 a.m. with no action needed.

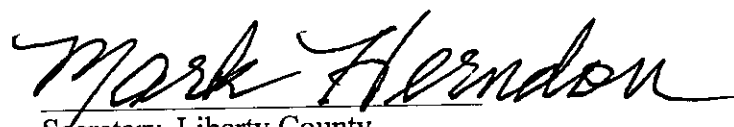
Old business: None

Director Brown motioned to adjourn the meeting and seconded by Director Rollins. The motion was approved unanimously by voting members and the meeting adjourned at 10:22 a.m.

Approved, this the 21st day of May 2026.



Chairman, Liberty County
Central Appraisal District



Secretary, Liberty County
Central Appraisal District